



To use this template, please copy & paste it into a separate email or document to edit.

Edit the highlighted fields to customize your letter. For the cost of membership dues and certification maintenance fees, please refer to your invoice for the total cost of Global Membership dues (US \$135), Chapter dues (variable based on chapter), and certification fees (variable based on certifications held). You can find your renewal invoice(s) at <https://store.isaca.org/s/#/profile/invoices>

Dear [Sponsor Name],

I am requesting that [Employer Name] sponsor the cost of my [membership renewal and certification fees] to ISACA, a global non-profit association dedicated to providing professional development support for individuals and organizations involved in digital trust, such as IS/IT audit, governance, assurance, risk, privacy, and quality. This investment will equip me with the knowledge, resources, and network I need to advance our organization's goals in the coming year.

I've included details about ISACA below and am happy to meet with you directly to answer any further questions. I hope you will consider covering some or a portion of my [membership and certification] renewal dues of US \$[000]. Your support would be a meaningful contribution to my career journey and as I continue to grow in my current role.

Thank you for your consideration and continued support of my professional development at [organization]. I look forward to hearing from you.

Sincerely,

[Your Name]

About ISACA

As a globally recognized leader in IS/IT for over 50 years, [ISACA](#) is a professional membership organization committed to advancing digital trust by empowering IS/IT professionals to grow their skills and knowledge in audit, cybersecurity, emerging tech, and more.

ISACA's globally respected, award-winning certifications demonstrate the current knowledge and experience needed to excel in a fast-changing technology landscape. They signify dedication to high professional standards, knowledge, and skills.

Members get access to personalized educational resources and can earn the most in-demand credentials—all backed by the support of industry-leading IT experts worldwide. ISACA is a community designed to guide careers and propel organizations into the future while advancing digital trust.

ISACA by the numbers:

- 170K+ members worldwide
- 225+ local chapters
- 72+ hours of free, CPE credit-bearing learning opportunities
- Access to 50+ free webinars a year
- 20% or more savings on certification exam prep materials
- Access to networking, mentorship, and volunteer opportunities